

## **Los Angeles County Bar Association Video Policy and Agreement**

The Los Angeles County Bar Association (LACBA) maintains an active YouTube video channel. Here, LACBA welcomes submissions from any section or committee that wishes to publicly share video content on that channel. All videos should adhere to the following Video Policy.

To submit a request to upload a video in LACBA's YouTube channel, please download and complete this agreement form and return to [Director of Operations Seth Chavez](#). (Please note: all video participants must also complete and return this form.)

The undersigned agrees and consents to fully comply with this Policy:

1. The submitter of the video and all participants agree that the video in its entirety becomes the copyrighted property of LACBA. LACBA reserves the right to make any edits or changes to the videos, deny publication at any time for any reason, or to remove the video from publication at any time.
2. Participants in the video give LACBA permission to publish such video. Participants include interviewers, those involved in recording and producing the video, interviewees, voiceover artists, and any guests who appear in the video.
3. All components of the video must be original. LACBA will not accept submissions that contain copyrighted material within the video, including text, photographs, video clips, music, or other audio recordings of any kind.
4. The topic of the video must be related to the law, or to LACBA, its members or programs. Political discussions, taking an official stance on an issue, and unprofessional language or statements in violation of [LACBA's Civility Guidelines](#) are prohibited.
5. A producer of a video containing LACBA's logo must have obtained prior permission by the Marketing Department to use LACBA's logo. Please contact [Marketing Manager Cathy Jackson](#).
6. Video and audio resolution should be of standard quality or better, meaning that the pictures should be clear and play smoothly. Grainy, blurry, unstable, or inaudible submissions will not be accepted.
7. The LACBA section or committee chair related to the video will receive notice of the video and must approve publication of the video.

8. Each video participant shall complete this form. The undersigned participant authorizes LACBA to reproduce, distribute, exhibit, and otherwise use or authorize the use of such program or any portion thereof for educational purposes at any time without compensation. That use includes display, distribution, sale, monetization, or exhibition on or over television, radio, the web, or any other electronic media, or in any other forms and media now known or later developed.

9. Videos must be available in one of the following formats: .AVI, .MOV, .MP4, .MPG, .WMV. Videos must be made available on Google Drive and a link to the video must be provided.

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By writing your name and dating this form below, you agree to this Policy, and you will indemnify, hold harmless and reimburse the LACBA for any claim, suit, damage, loss, or expense (including reasonable attorneys' fees) arising out of any breach or any alleged breach of any of the foregoing warranties, representations, and covenants.

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Full Printed Name

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Signature

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Date