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12-12-78,
Adopted by the Board of Trustees
12-12-79
5-81

BY-LAWS
OF THE
WORKERS' COMPENSATION SECTION
OF THE
LOS ANGELES COUNTY BAR ASSOCIATION

ARTICLE I

NAME

This organization shall be know as the Workers' Compensation Section of the Los Angeles County Bar Association.

ARTICLE II

PURPOSE

The purpose of the Workers' Compensation Section shall be to further the knowledge of the members of the Section and the Bar in the field of Workers' Compensation; to assist in the activities of the Los Angeles County Bar Association, and otherwise to further the interests of the Los Angeles County Bar Association and of the legal profession as a whole.

ARTICLE III

MEMBERSHIP

Section 1. Members. Any member of the Los Angeles County Bar association shall be eligible for membership in the Workers' Compensation Section. The sole prerequisite to membership shall be payment of the dues imposed on Section members for the current fiscal year pursuant to Article VI, Section 5 of these Bylaws.

ARTICLE IV

OFFICERS

The officers of the Workers' Compensation Section shall be as follows: Chairperson, Chair-Elect, Vice-Chairperson, Recording Secretary and Corresponding Secretary.

ARTICLE V

DUTIES OF OFFICERS

Section 1. Chairperson. The Chairperson, as chief executive officer, shall preside at all meetings of the Section and of the Executive Committee and have such other executive powers and perform such other duties as are not inconsistent with these Bylaws or with the Articles of Incorporation and Bylaws of the Los Angeles County Bar Association.

Section 2. Chairperson-Elect and Vice-Chairperson. The Chairperson-Elect and Vice-Chairperson shall perform all the duties of the Chairperson during the latter's absence or inability to act, and when so acting shall have the powers of, and be subject to all the restrictions upon, the Chairperson. The Chairperson-Elect and Vice-Chairperson shall have such other powers and perform such other duties not inconsistent with these Bylaws as from time to time may be prescribed by the Chairperson or by the Executive Committee.

Section 3. Recording Secretary. The Recording Secretary shall be responsible for the taking of minutes at each meeting of the Section and the Executive Committee and the transcription and the distribution of such minutes to the members of the Section.

Section 4. Corresponding Secretary. The Corresponding Secretary shall be responsible for maintaining accurate records of the members of the Section, and sending notices and other documents as may be directed by the Section.

Section 5. Term. The term of office of each of the officers shall commence on the first day of July of each year, and shall end on the last day of June of the succeeding year. No officer shall serve more than one term of office in any one position.

ARTICLE VI

EXECUTIVE COMMITTEE

Section 1. Membership. There shall be an Executive Committee, the membership of which shall be appointed by the Chairperson. The Executive Committee shall consist of not less than twenty nor more than thirty active members of the Section including all the officers of the Section and the immediate past chairperson of the Section if such person still is a member of the Section. In appointing the membership of the Executive Committee for each fiscal year, the Chairperson shall appoint to the Executive Committee at least five members of the section who have not served on the Executive Committee during the preceding fiscal year.

Section 2. Term. The term of office of each member of the Executive Committee shall run concurrently with the term of office of the officers of the Section.

Section 3. Duties. The Executive Committee shall supervise and direct the affairs and determine the policies of the Section, subject to and in accordance with these Bylaws and the Articles of Incorporation and Bylaws of the Los Angeles County Bar Association.

Section 4. Meetings. The Executive Committee may act at a meeting duly called or by a poll of each member of the Executive Committee. A majority of the Executive Committee shall constitute a quorum to transact business. Meetings shall be called by the Chairperson, or may be called by a majority of the Executive Committee, and written notice of such meetings shall be given to the members of the Executive Committee not less than two days prior to such meeting. A poll of the members of the Executive Committee may be conducted by the Chairperson verbally and/or by mail.

Section 5. Dues. The Executive Committee shall have the authority to fix dues for membership in the Section. Beginning January 1, 1979, the annual dues are ten dollars (\$10.00).

ARTICLE VII

COMMITTEES

Section 1. Standing Committees. The Executive Committee shall have the power to designate the standing committees of the Section. Each standing committee shall have not less than two nor more than five members. The Chairperson of each standing committee shall be selected by the Executive Committee. In addition, the Chairperson shall have the power, without the need for Executive Committee approval, to appoint such interim committees as are necessary for the purposes of furthering the objectives of the Section.

Section 2. Members. The members of the standing committee shall be selected by the Chairperson of such committees from among members of the Section, and shall be approved by the Executive Committee.

Section 3. Term. The term of the Chairperson of each committee and the members thereof shall run concurrently with the term of office of the officers of the Section.

ARTICLE VIII

MEETINGS OF MEMBERS

Section 1. Meetings. The Section shall hold one regular meeting of its members during each year. Meetings of the members as may be called by the Chairperson, Chairperson-Elect, Vice-Chairperson, or by a majority of the members of the Executive Committee.

Section 2. Notices. Notice of the time and place of all meetings shall be given to all members at least five days prior thereto.

Section 3. Quorum. The members of the Section present shall constitute a quorum for the transaction of business at any meeting of the Workers' Compensation Section.

ARTICLE IX

AMENDMENTS TO BY-LAWS

These Bylaws may be amended by the Executive Committee by a two-thirds vote of the members present at a meeting duly called at which a quorum is present or by a two-thirds vote of the members of the Executive Committee polled pursuant to the provisions of Article VI, Section 4, of these Bylaws, subject, nevertheless, to approval of any such amendment by the Board of Trustees of the Los Angeles County Bar Association.

ARTICLE X

ELECTIONS

Section 1. Time. The Section shall hold a regular annual election for the election of officers. The date of such election shall be May 15th of each year, unless the same falls on a holiday, in which event the last preceding business day shall be the election day. The annual election shall be conducted in accordance with the following schedule:

	<u>Election Step</u>	<u>To Be Completed By</u>
1.	Appointment of Nominating Committee	March 17
2.	Nominating Committee's Selection of Nominees	April 1
3.	Section Notification of Nominees	April 16
4.	Members' Submission of Written Nominations	May 1
5.	Distribution of Annual Election Ballots	May 5
6.	Annual Election	May 15

If any of the above dates falls on a Saturday, Sunday or holiday, the last preceding business day shall be the effective date.

Section 2. Nominating Committee. There shall be a Nominating Committee of seven chosen by the Chairperson of the Section from active members in good standing of the Section. The Nominating Committee shall nominate one or more members of the Section for each of the offices of Chairperson, Chairperson-Elect, Vice-Chairperson, Recording Secretary, and Corresponding Secretary. Each nominee for the office in the Section must have served on the Executive Committee for prior to their nomination. The written report of the Nominating Committee stating the names of the persons so nominated shall be forwarded to the Chairperson. The

names of those persons nominated by the Nominating Committee shall be circulated to the members of the section.

Section 3. Additional Nominations. Additional nominations for any office may be made by filing with the Chairperson of the Section a written nomination signed by at least 20 members of the Section in good standing entitled to vote.

Section 4. One Candidate For Each Office. If the Nominating Committee nominates only one candidate for each position, and if no one is nominated in accordance with Section 3 of these Bylaws, then the slate as nominated will be deemed unanimously elected to the Board of Trustees. The results shall be reported in writing to the members of the Section.

Section 5. Ballots. Except as provided in Section 4, a ballot containing the names of the nominees for each office with a blank write-in space after each office, shall be mailed to each members of the section entitled to vote not later than 10 days prior to the annual election date. The Ballots shall be in such form and shall contain such instructions as may be prescribed by the Executive Committee. Each member shall be entitled to vote for a nominee or other member of the Section for each office to be filled at the election.

Section 6. Voting. Ballots must be returned to the Chairperson of the Section in accordance with the instructions written on or furnished with the ballot not later than 2:30 p.m. on the election day, at which time the voting shall cease and the poll shall close.

Section 7. Counting. Immediately upon the close of the balloting, the votes shall be canvassed and counted by a committee of at least three members, to be appointed by the

Chairperson, and the results shall be reported in writing to the members of the Section by the Chairperson.

Section 8. Votes To Elect. A plurality of votes cast shall elect. In case two or more candidates for one office shall receive an equal number of votes, a ballot shall be taken at the first regular monthly meeting of thereafter between such candidates.

ARTICLE XI

VACANCIES

A vacancy in any elective office or on any committee may be filled by the Chairperson by appointment for the remainder of the term of office.