

Amended
November 6, 1974
December 1, 1978
Adopted by Board
of Trustees
May 13, 1981

BY-LAWS
OF THE
CRIMINAL JUSTICE SECTION
OF THE
LOS ANGELES COUNTY BAR ASSOCIATION

ARTICLE I

NAME

This organization shall be known as the Criminal Justice Section of the Los Angeles County Bar Association.

ARTICLE II

PURPOSE

The purpose of the Criminal Justice Section shall be to further the knowledge of the members of the Section and the Bar in areas of the law involving criminal law, and to form an available working unit to assist in the activities of the Los Angeles County Bar Association, and otherwise to further the interests of the Los Angeles County Bar Association and of the legal profession as a whole.

ARTICLE III

MEMBERSHIP

Any member of the Los Angeles County Bar Association shall be eligible for membership in the Criminal Justice Section. The prerequisite to membership also shall be the payment of dues required of the Section members for the current fiscal year.

ARTICLE IV

OFFICERS

The officers of the Criminal Justice Section shall be as follows: Chair, First Vice-Chair, Second Vice-Chair, and Secretary. The officers of the Section shall be elected annually by the Section's members.

ARTICLE V

DUTIES OF OFFICERS

Section 1: CHAIR. The Chair as chief executive officer shall preside at all meetings of the Criminal Justice Section and of the Executive Committee and have such other executive powers and perform such other duties as are not inconsistent with these By-Laws or with the Articles of Incorporation and By-Laws of the Los Angeles County Bar Association.

Section 2: VICE-CHAIRS. The First Vice-Chair and in his absence the Second Vice-Chair shall perform all the duties of the Chair during the latter's absence or inability to act, and when so acting shall have all the powers of, and be subject to all the restrictions upon the Chair. The Vice-Chair shall have such other powers and perform such other duties not inconsistent with these By-Laws as from time to time may be prescribed by the Chair or by the Executive Committee.

Section 3: SECRETARY. The Secretary shall be the Chair of the Secretarial Committee, which shall be responsible for the taking of minutes at each meeting of this section and of its Executive Committee. The Secretary shall also transcribe and distribute such minutes to the members of this Section.

Section 4: TERM. The term of office of each of the officers shall commence on the first day of July of each year, and shall end on the last day of June of the succeeding year.

ARTICLE VI

EXECUTIVE COMMITTEE

Section 1: MEMBERSHIP. The officers and such additional persons as the Chair may appoint, including those specified in this Section 1, shall constitute the Executive Committee. The Executive Committee shall consist of not less than ten nor more than twenty-five active members of the Criminal Justice Section, including all the officers of the Section, the Chair of each standing committee, and the immediate past Chair of the Section if he still is a member of the Section. In appointing the membership of the Executive Committee for each fiscal year, the Chair shall appoint to the Executive Committee at least two members of the Section who have not served on the Executive Committee during the preceding fiscal year. The first Executive Committee shall include the chairs of the Los Angeles County Bar Association committees on Criminal Law and Procedure and Criminal Appeals, who shall hold such office on the effective date of these By-Laws.

Section 2: TERM. The term of office of each member of the Executive Committee shall run concurrently with the term of office of the officers of the Criminal Justice Section. The Executive Committee during the interim between annual elections may fill vacancies on the Executive Committee or in the offices. The term of office for this first Executive Committee is to run to June, 1971.

Section 3: DUTIES. The Executive Committee shall supervise and direct the affairs and determine the policies of the Criminal Justice Section, subject to and in accordance with these By-Laws and the Articles of Incorporation and By-Laws of the Los Angeles County Bar Association. It is authorized to take action in the name of the Section during intervals between meetings thereof when necessary or desirable.

Section 4: MEETINGS. The Executive Committee may act at a meeting duly called or by a poll of each member of the Executive Committee. A majority of the Executive Committee shall

constitute a quorum to transact business. Meetings shall be called by the Chair, or they may be called by a majority of the Executive Committee. Notice of any such meetings shall be given to the members of the Executive Committee not less than two days prior to such meeting. A poll of the members of the Executive Committee may be conducted by the Chair over the telephone or through the United States Mail.

Section 5: DUES. The Executive Committee shall have the authority to assess annual dues for Section membership in the amount not to exceed Ten Dollars (\$10.00) per person.

ARTICLE VII

COMMITTEES

Section 1: STANDING COMMITTEES. There shall be the following standing committees of the Criminal Justice Section to be comprised of not less than two nor more than twenty-five members of the Section: Program Committee; Article Committee; Secretarial Committee, and Membership Committee. The Chair of each standing committee shall be selected by the Executive Committee. The Program Committee shall be responsible for the program of the meetings of the Section. The Article Committee shall be responsible for preparing criminal law items or articles for the Los Angeles Bar Bulletin or publication of the section. The Secretarial Committee shall be responsible for taking care of the duties provided for in Section 3, Article V of these By-Laws. The Membership Committee shall, whenever appropriate, disseminate information concerning the Section, and encourage membership therein; shall transmit requests for membership to the Executive Committee, and perform such other functions as are enjoined upon it by the Executive Committee.

Section 2: TERM. The term of the Chair of each Committee and the members thereof shall run concurrently with the term of office of the officers of this Section.

Section 3: MEMBERS. The members of the standing committees shall be selected by the Chair of such committees subject to confirmation by the Executive Committee.

Section 4: INTERIM COMMITTEES. The Chair of the Section shall have the power, without Executive Committee approval, to appoint such interim committees as may be necessary or desirable for the purposes of furthering the objectives of the Section.

ARTICLE VIII

MEETINGS OF MEMBERS

Section 1: MEETINGS. The Criminal Justice Section shall hold regular meetings of its members during each year. Meetings of the members may be called by the Chair, First or Second Vice-Chair, or by a majority of the members of the Executive Committee.

Section 2: NOTICES. Notice of the time and place of all meetings shall be given to all members at least five days prior thereto.

Section 3: QUORUM. Twenty members shall constitute a quorum for the transaction of business at any meeting of the Section.

Section 4: RULES. All meetings of the Section shall be conducted in accordance with Robert's "Rules of Order" Revised.

ARTICLE IX

AMENDMENTS TO BY-LAWS

These By-Laws may be amended by a two-thirds vote of a quorum present at an Executive Committee meeting duly called or by a two-thirds vote of the members of the Executive Committee polled pursuant to the provisions of Article VI, Section 4, of these By-Laws, subject to approval by the Board of Trustees of the Association.

ARTICLE X

ELECTIONS

Section 1: TIME. The Criminal Justice Section shall hold a regular annual election for the election of officers which shall be completed by May 15th of each year, unless the same falls on Saturday, Sunday or a holiday in which event the next business day shall be the election day.

The terms of Officers shall begin on July 1st. The annual election shall be conducted in accordance with the election schedule set forth in Section 5 of this Article X.

Section 2: NOMINATING COMMITTEE. There shall be a Nominating Committee of five appointed by the Chair of the Section from active Section members in good standing. The Nominating Committee shall nominate one or more members of the Section for each of the offices of Chair, First Vice-Chair, Second Vice-Chair, and Secretary. Each nominee for office in the Section after the first two years of its existence must have served on the Executive Committee for a minimum of one year prior to nomination. The written report of the Nominating Committee stating the names of the persons so nominated shall be forwarded to the Chair of the Section. The names of those persons nominated by the Nominating Committee shall be released to the daily newspapers of general circulation among lawyers of Los Angeles County and shall be posted in a conspicuous place in the office of the Association.

Section 3: ADDITIONAL NOMINATIONS. Additional nominations for any office may be made by filing, with the Chair of the Section, a written nomination signed by at least 20 members of the Section in good standing entitled to vote.

Section 4: ONE CANDIDATE FOR EACH OFFICE. If the Nominating Committee nominates only one candidate for each position, and if no one is nominated in accordance with Section 3 of these By-Laws, then the slate as nominated will be deemed unanimously elected. The results shall be reported in writing to the members of the Section.

Section 5: BALLOTS. Except as provided in Section 4, a ballot containing the names of the nominees for each office with a blank write-in space after each office, shall be mailed to each member of the Section entitled to vote. The ballots shall be in such form and shall contain such instructions as may be prescribed by the Executive Committee. Each member shall be entitled to vote for a nominee or other member of the Section for each office to be filled at the election.

Section 6: ELECTION SCHEDULE. The annual election shall be conducted in accordance with following schedule:

| | <u>Election Step</u> | <u>To Be Completed By</u> |
|----|---|---------------------------|
| 1. | Appointment of Nominating Committee | March 17 |
| 2. | Nominating Committees selection of nominees | April 1 |
| 3. | Member's submission of written nominations | April 16 |
| 4. | Distribution of Annual Election Ballots | May 1 |
| 5. | Annual Election | May 15 |

Section 7: VOTING. Ballots must be received by the Chair of the Section, in care of the Los Angeles County Bar Association in accordance with the instructions written on or furnished with the ballot not later than 4:00 o'clock P.M. on the election day, at which time the voting shall cease and the poll shall close.

Section 8: COUNTING. Immediately upon the close of the balloting the votes shall be canvassed and counted by a committee of at least three Section members, to be appointed by the Chair, and the results of such voting shall be reported by the Chair in writing to the members of the Section.

Section 9: VOTES TO ELECT. A plurality of votes cast shall elect. In case two or more candidates for one office shall receive an equal number of votes, a ballot shall be taken between such candidates at the first regular monthly meeting thereafter for the purpose of resolving the election; and the one securing the largest number of votes at such meeting shall be elected.